

Medication Policy

State Law prohibits school nurses from dispensing medication of any kind to students without specific written authorization from the parent or legal guardian and the child's health care provider. This applies to over-the-counter items such as cough drops, Tylenol or Ibuprofen, eye drops and all prescription medications. If a medication is to be administered during school hours, the following requirements must be met:

1. The family doctor must provide a written request indicating the name of the medication, as well as, the frequency, time and dosage of the medication. This request must have the name of the student and the signature of the physician. This information can be faxed directly to the Health Office. Our confidential fax number is 248-6336.
2. The parent or guardian must provide a written request to administer the medication, as specified by the doctor, and must personally deliver the medication to the Health Office. **STUDENTS ARE NOT ALLOWED TO TRANSPORT ANY MEDICATION TO SCHOOL!**
3. If your child's dose includes a ½ pill, please cut the medication at home before bringing the medication to the Health Office.
4. All medications must be in its original bottle. Prescriptions must have the original pharmacy label.
5. The school nurse will store all medications in a locked cabinet in the Health Office.
6. New physician's orders must be obtained if there is a change in the medication including the time of day it is to be administered or the amount to be administered.
7. **Authorization does not carry over from one year to the next and must be updated at the start of each school year.**
8. Any medications, left in the Health Office after the last day of school, must be disposed of.

Guidelines for Self Carrying Medication

1. Physician and Parent approval must be on file in health office stating that student is ready and responsible to participate in his/her health care. This is required for all medications, including over the counter medications.
2. The Student is assessed to be self-directed and responsible by the school nurse.
3. **Only a one-day supply is carried except for inhalers.**
4. All life-saving medications, if carried by a student, should have an emergency supply in the health office in the event the student does not have the medicine.
5. If irresponsible or immature handling of medication is observed, the privilege will be rescinded until re-evaluation of the matter can be done.
6. Students who carry their own medication, prescription or non-prescription, who are found sharing their medicines will have their medicine confiscated and will be referred to administration for appropriate disciplinary action.

If you have any questions, please feel free to contact Amy Mayfield, our school nurse, at 248-6372.