### REGULAR BUSINESS MEETING AGENDA

**7:00 P.M.**

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<th>I.</th>
<th>CALL TO ORDER</th>
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<td>II.</td>
<td>PLEDGE TO THE FLAG</td>
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<td>III.</td>
<td>ADOPTION OF THE AGENDA</td>
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<td>IV.</td>
<td>PRESENTATIONS</td>
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<td>1. 2017 Summer Meals Program - Mrs. Debbi Beauvais</td>
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<td>2. Science Olympiad Update and Bioinformatics Presentation - Mr. Larry Hohl and Mr. James Bates</td>
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<td>3. Recognition and Appreciation of Teachers - Dr. Jeffrey A. Liles, Chair, Dept. of Inclusive Education, Ralph C. Wilson, Jr. School of Education, St. John Fisher College</td>
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<td>4. Recognition of Board Members - Dr. Mark Linton</td>
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<td>V.</td>
<td>COMMENTS FROM DISTRICT RESIDENTS</td>
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Thank you for attending our Board of Education meeting and if you would like to address the Board:

- Prior to approaching the table, please complete a public comment card available at the table and hand it to the School District Clerk. The Board President will recognize those of you who wish to speak.
- We ask that you raise your hand in order to be recognized
- Sit at the table provided
- Identify yourself with your name and address

We ask that individual comments be limited to three minute in order to accomplish the evening’s agenda. At the three minute mark, the comment timer will raise a yellow card, you will have 1 minute to close your comments. At the four minute mark, a red card will be raised and you will need to allow the next speaker their turn to provide comments.

Community residents are always welcome at East Rochester Board of Education meetings. This is a scheduled time for you to share your thoughts and ideas and then allow us to time to consider your important remarks for future response or action.

We would like to point out that policy and legal restrictions may prevent us from engaging in public dialogue relative to student-specific or personnel issues. In the event that you have questions or concerns that are school specific, you are encouraged to contact Building Administrators directly to address your questions during the school day. If you wish to address the
Board on a personnel matter or on any matter involving an individual, please do so only by means of a written statement and provide it to the “District Clerk.” Of utmost importance is that we maintain a climate of mutual respect as we proceed with public comment.

VI. COMMENTS FROM BOARD MEMBERS AND THE SUPERINTENDENT

VII. CONSENT ITEMS

1. Minutes
   A. May 2, 2017, Public Hearing on the Budget & Regular Business Meeting
   B. May 16, 2017, Budget Vote & Board Election

2. Summary Reports from the Preschool Committee on Special Education

3. Summary Reports from the Committee on Special Education

4. Financial Reports
   A. Treasurer’s Report and Extracurricular Report March 2017
   B. Treasurer’s Report and Extracurricular Report April 2017

5. Transfers
   A. Transportation cost for the 5th grade end of year picnic
   B. BOCES Services
   C. Residency Investigations
   D. Fingerprinting charges
   E. Computer applications systems maintenance chargebacks

6. Extracurricular
   A. Change the name of the HS Band Club to the 6-12 Instrumental Club
   B. Addition of Extracurricular Assignment - Middle Level Musical Set Design, new assignment
   C. Addition of Extracurricular Assignment - Advisor #3 for High School Science Olympiad, previously paid by ER Alumni Foundation
   D. Addition of Extracurricular Club - Advisor #1, Advisor #2 for College Club, previously paid through a grant

VIII. PERSONNEL REPORT

A. Termination
   1. Cleaner, effective 5/19/2017

B. Resignations
   1. Bus Driver, effective 6/30/2017
   2. Teacher Assistant, effective 6/30/2017
   3. Office Clerk IV, effective 6/24/2017

C. Rescind Layoff
1. 7-12 Social Studies Teacher, effective 6/30/2017

D. Appointments

Athletics
1. Lifeguards, effective 7/01/2017
2. Desk Attendants, effective 7/01/2017
3. Lifeguard Lieutenants, effective 7/01/2017
4. Swim Instructors, effective 7/01/2017
5. Aqua Instructors, effective 7/01/2017
6. FITS (Fun in the Sun) Director, effective 7/01/2017
7. FITS Counselors, effective 7/01/2017
8. Wellness Center Director, effective 7/01/2017
9. Wellness Center Attendants, effective 7/01/2017
10. Varsity Boys Cross Country Coach
11. Modified Cross Country Coach
12. Varsity Girls Tennis Coach
13. Modified Girls Tennis Coach
14. Varsity Boys Soccer Coach
15. Varsity Boys Assistant Soccer Coach
16. Varsity Girls Volleyball Coach
17. JV Girls Volleyball Coach
18. Modified Girls Volleyball Coach

Auditors
1. Internal Claims Auditor, effective 2017 - 2018
2. Substitute Internal Claims Auditor, effective 2017 - 2018

Buildings and Grounds
1. Student Helpers, effective 7/01/2017
2. College Laborers, effective 7/01/2017
3. Laborers, effective 7/01/2017
4. Cleaner, effective 7/03/2017

Bus Driver
1. Bus Driver, effective 8/15/2017

Cafeteria
1. Manager summer meals program, effective 7/01/2017 - 8/31/2017
2. Food Service Helpers summer meals program, effective 7/10/2017 - 8/18/2017
3. Substitute Food Service Helpers summer meals program, effective 7/10/2017 - 8/18/2017
4. Cook summer meals program, effective 7/10/2017 - 8/18/2017

Instructional Technology
1. Student Helpers

Licensed Practical Nurse
1. LPN, effective summer work 7/10/2017, full-time 9/01/2017

**Student Teachers**

1. Student Teacher with Cristina Kowal, 2nd grade, effective 9/05/2017 - 12/15/2017
2. Student Teacher with Melissa Sewruk, Social Worker, effective 9/01/2017 - 6/30/2018
3. Student Teacher with Rachel Kusmierz, 7-12 Mathematics, effective 9/05/2017 - 12/13/2017
4. Student Teacher with John Polvino, Music, effective 9/05/2017 - 10/19/2017
5. Student Teacher with Lori Pritchard, English, effective 9/05/2017 - 10/20/2017
6. Student Teacher with Janet Cook 7-12, Mathematics, effective 9/05/2017 - 10/20/2017

**Summer School - Extended School Year**

1. Teachers, effective 7/07/2017 - 8/18/2017
2. Teacher Assistants, effective 7/07/2017 - 8/18/2017
3. Nurse, effective 7/07/2017 - 8/18/2017

**Summer School - Elementary Summer Learning Academy**

1. Teachers, effective 7/07/2017 - 8/10/2017
2. Teacher Assistants, effective 7/07/2017 - 8/10/2017
3. Teacher Aides, effective 7/07/2017 - 8/10/2017

**Middle Level Summer Learning Academy**

1. Teachers, effective 7/07/2017 - 8/10/2017

**Summer School Substitutes**

1. Teachers, effective 7/10/2017 - 8/18/2017
2. Teacher Assistants, effective 7/10/2017 - 8/18/2017

**Summer Work**

1. Social Workers, effective 7/01/2017 - 8/31/2017
2. School Psychologist, effective 7/01/2017 - 8/31/2017
3. Administrative Assistant, effective 7/01/2017 - 8/31/2017
4. Teachers, School Counselor for subbing for summer school, PK and Kdg Screening, IST and Shared Decision Making Teams
5. Co-coordinators of summer school, effective 7/01/2017 - 8/31/2017
6. Urban Suburban Coordinator, effective 7/01/2017 - 8/31/2017
7. Occupational Therapist, summer school and summer work, effective 7/01/2017 - 8/31/2017
8. Nurse, for summer school and summer work, effective 7/01/2017 - 8/31/2017

**Teachers**
1. Voluntary Reassignment from 7-12 Social Studies Teacher to Business Teacher, effective 7/01/2017
2. School Psychologist, effective 7/01/2017
3. 7-12 Science Teacher, 4-year probationary period 2/06/2017 - 2/06/2021, effective 9/01/2017

Teachers on Special Assignment
1. ELA Instructional Coach, effective 2017 - 2018
2. Assistant Principal PK - 5th Grade, effective 2017 - 2018

E. Tenure Recommendation - Final Reading

Teachers
1. Barnes, Alexandra, English Learners of Other Languages Teacher, effective 6/29/2017
2. Palumbo, Alyse, Literacy Teacher, effective 6/29/2017
3. Cicero, Hannah, Special Education, effective 9/01/2017
4. Kirchmaier, Tia, Special Education, effective 9/01/2017
5. McMillan, Kerry, Counselor, effective 9/01/2017
6. D’Ecole, Kristina, General Elementary Education, effective 9/01/2017

Teacher Assistants
1. Fitzsimmons, Kathy, effective 9/01/2017
2. Flynn, Kim, effective 9/01/2017
3. DeMay, Michelle, effective 9/01/2017
4. Connard, Laura, effective 9/01/2017
5. Heisman, Laura, effective 9/01/2017
6. Roos, Erika, effective 9/01/2017
7. Dunn, Shannon, effective 9/01/2017
8. Kerg, Cassie, effective 9/01/2017
9. Burn, Janine, effective 9/01/2017
10. Cassavaugh, Katie, effective 9/01/2017
11. Bui, Thang, effective 9/01/2017
12. Correa, Vincenzo, effective 9/01/2017
13. Girourard, Paul, effective 9/01/2017
14. Schutterop, Christine, effective 9/01/2017

Administrator
1. Gullace, Mary, Executive Director of Curriculum, Instruction, and Professional Development, effective 7/31/2017

F. Substitutes
1. Cleaners
2. Teachers

IX. OLD BUSINESS
A. SECOND READING OF USE OF TIME OUT ROOMS POLICY #7618
### Background Information:
The District wishes to update the current student policy series 7000 with the addition of Use of Time Out Rooms Policy #7618.

### Recommendation:
A motion for approval is recommended for the following resolution:
**RESOLVED,** that the East Rochester Board of Education approve the second reading of Policy #7618 Use of Time Out Rooms.

### B. APPROVAL OF THE REVISED 2016 - 2017 SCHOOL CALENDAR

#### Background Information:
The 2016-2017 School District Calendar included four additional days of instruction in the event of emergency school closings. This school year, we had five emergency closing dates: November 21, 2016 and March 9, 10, 14, and 15, 2017. In order to receive our full State Aid amount, an additional day of instruction must be added to the School District Calendar for students in grades K-8. It is proposed that June 22, 2017 be used for this purpose. As a result, June 23, 2017 will now be the final day of school for faculty and staff. Originally, June 21, 2017 was the scheduled last day for students and June 22, 2017 was the last day for faculty and staff.

#### Recommendation:
A motion for approval is recommended for the following resolution:
**RESOLVED,** that the Board of Education approve the revised 2016 - 2017 school calendar as presented.

### X. NEW BUSINESS

#### A. FIRST READING OF THE ASSISTANT PRINCIPAL GRADES 9-12 AND DIRECTOR OF HEALTH, PHYSICAL EDUCATION, AND ATHLETICS, JOB DESCRIPTION

#### Background Information:
The School District has decided to combine the existing duties of Director of Health and Physical Education and Athletics with the position of 9-12 Assistant Principal. The current 6-12 Assistant Principal will be assigned to the East Rochester Middle Level Academy.

#### Recommendation:
A motion for approval is recommended for the following resolution:
**RESOLVED,** that the East Rochester Board of Education approve the first reading of Assistant Principal Grades 9-12 and Director of Health, Physical Education, and Athletics job description.
B. **APPROVAL FOR APPROPRIATION OF RESERVES (TAX CERTIORARI)**

**Background Information:**
The Board of Education appropriates reserves as necessary.

**RESOLVED,** based on the recommendation of the Superintendent, the Board of Education approves the amendment to the 2016 - 2017 budget and increases appropriations code, A960-00, in the amount of $1,709.01 to be funded from an appropriation of the Tax Certiorari Reserve increasing the A511-00 Appropriated Reserve code in the amount of $1,709.01.

C. **REVISION OF TRANSFER OF FUNDS**

**Background Information:**
It is recommended that any available unspent funds in excess of the 4% (as allowed by law) the 2016 - 2017 school year be transferred to appropriate reserve funds once the 2016 - 2017 fiscal accounting year has been finalized. These funds will only be transferred if available and will not exceed the thresholds established by the following updated resolution.

**Recommendation:**
A motion for approval is recommended for the following resolution:

**RESOLVED,** to approve the transfer, if fund balance is available, of an amount not to exceed:

- $12,316 into the Capital Reserve - Equipment
- $700,000 into the Capital Reserve - Technology
- $900,000 into the Capital Reserve - Capital Projects
- $400,000 into the Workers’ Compensation Reserve

D. **APPROVAL TO CLOSE EXTRACURRICULAR FUND-RAISING CLUB**

**Background Information:**
The District each year recommends to close student activity fund-raising clubs when accounts have not had financial activity for a period of time. This clubs have not had any financial activity for 2 years.

**Recommendation:**
A motion for approval is recommended for the following resolution:

**RESOLVED,** to close the High School Varsity Student Club Account and transfer its balance of $170.21 to the High School Student Council Student Activity Club Account.
East Rochester Union Free School District Board of Education Meeting  
June 20, 2017 District Conference Room

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<tr>
<th>XI.</th>
<th>FUTURE MEETINGS</th>
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<td></td>
<td>● Tuesday, July 11, 2017 - Regular Business Meeting, 7:00 PM – District Conference Room</td>
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<td>● Tuesday, August 15, 2017 - Regular Business Meeting, 7:00 PM – District Conference Room</td>
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<td>● Tuesday, September 19, 2017 - Regular Business Meeting, 7:00 PM – District Conference Room</td>
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<th>XII.</th>
<th>EXECUTIVE SESSION</th>
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<td>The Board will move to enter into an executive session to discuss the Superintendent’s Evaluation and review the employment history of a particular person.</td>
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<th>XIII.</th>
<th>ADJOURNMENT</th>
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