

EAST ROCHESTER UNION FREE SCHOOL DISTRICT
222 Woodbine Avenue
East Rochester, NY – 14445
NON-TEACHING JOB APPLICATION

PERSONAL DATA

Name	Date
Street Address	Home Phone ()
City/State/Zip	Business Phone ()
Position Desired	Social Security Number

Full Time _____	Part Time _____
Substitute _____	
Is there anything, which would prevent you from meeting the responsibilities of the position currently available?	

Present Salary:	Expected Salary:
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EDUCATION

High School	Year
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College or any other additional Education _____

Civil Service Exam Taken: _____ Date _____
Score: _____

EXPERIENCE

Name Of Employer	Position Held	Starting date	End Date

REFERENCES

Have the two APPLICANT REFERENCE PROCESS FORM (attached) filled out by someone other than relatives, who have observed your work or can attest to your character and abilities, and bring it with you when called for an interview.

Add here any information that you believe will assist us in arriving at a true estimate of your qualifications:

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The East Rochester Union Free School District is in compliance with the U.S. Civil Service Rights Act of 1964 and the Title IX Educational Amendments of 1972, Part 86. The School District provides equal employment opportunity to all individuals and does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age or handicap.

Revised on 10/06

**East Rochester Union Free School District
220 Woodbine Avenue
East Rochester, NY - 14445**

APPLICANT REFERENCE PROCESS

It is important that each prospective employee submit character/employment references to the District Head Custodian for consideration. Please have your references fill out the form below and return it to the following address:

East Rochester Schools
Head Custodian
222 Woodbine Ave
East Rochester, NY - 14445

Applicant's Name: _____

Position Applying for: _____

TO BE COMPLETED BY THE PERSON PROVIDING REFERENCE

1. How many years have you known this applicant? _____

2. In what capacity have you known this applicant? _____

3. What is your evaluation of the applicant's skills in reference to his/her interaction with children? _____

4. Please comment about the applicant's reliability, motivation, personality or other attributes that may affect an employment relationship. _____

5. Is there any additional information East Rochester Schools should consider when evaluating this applicant? _____

Name: _____ Phone # _____

Organization: _____

Position; _____

Signature: _____ Date ____/____/____